



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

June 21, 2012

MERCIDEES MCTEER, TREASURER
FRIENDS OF HEATHER MCTEER
817 S WASHINGTON AVE
GREENVILLE, MS 38701

Response Due Date

07/26/2012

IDENTIFICATION NUMBER: C00495119

REFERENCE: AMENDED APRIL QUARTERLY REPORT (02/23/2012 - 03/31/2012),
RECEIVED 04/13/2012

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 4 item(s):

1. The totals listed on Lines 6(a), 6(c), 7(a), 7(c), 11(a)(iii), 11(e), 16, 17 and 22, Column B of the Summary and Detailed Summary Pages appear to be incorrect. Column B figures for the Summary and Detailed Summary Pages should equal the sum of the Column B figures on your previous report and the Column A figures on this report. Please file an amendment to your report to correct the Column B discrepancies for this report and all subsequent report(s) which may be affected by this correction. Note that Column B should reflect only the election cycle-to-date totals (11/3/10 through 11/6/12). (2 U.S.C. § 434(b) and 11 CFR § 104.3)
2. Schedule B supporting Line 17 of your report discloses reimbursements to individuals for expenses other than travel and subsistence. Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in an election cycle, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. Please amend your report to include the missing information or provide clarifying information if memo items are not required. (11 CFR §§ 104.3(b)(4)(i) and 104.9, and Advisory Opinions 1992-1 and 1996-20)
3. Schedule B supporting Line 17 discloses disbursements for "Cash for gas card for campaign staff." Please be advised that cash disbursements to any